



Medina County Park District

GEOCACHE / LETTERBOX PERMIT APPLICATION

Name: _____ Caching/User Nickname: _____

Address: _____ City: _____ State/Zip: _____

Phone: _____ Email: _____

Cache/Letterbox Name: _____

Size of Cache/Letterbox: Micro Regular Large Earth Other _____

Cache/Letterbox Container Description & Contents: _____

Park Requested: _____

Location (GPS coordinates): _____

Physical Description of Hiding Place (please include pictures): _____

Will this cache be listed on Geocaching.com or a letterbox site? YES NO

Permits are valid from the date issued to May 1. To keep a current cache/letterbox in the same location, a renewal application must be submitted for review no later than March 1 each year. All other caches/letterboxes must be removed by May 1. Caches/letterboxes may not stay in the same location for more than three consecutive years.

The permit number **must** be clearly written on the cache/letterbox container. You are required to monitor this cache/letterbox monthly and maintain it as family friendly. The cache/letterbox should contain no food, alcohol, firearms, drugs, dangerous, or adult items.

People seeking your cache/letterbox are to follow established trails to your cache/letterbox. **Medina County Park District prohibits off-trail hiking (per Park Code 15.3) as it negatively impacts the environment. "Cache in, trash out" is encouraged.**

A permit will be issued upon approval of your application.

For Office Use Only

Site Approval: _____ Date: _____

Approved Denied

Reason: _____

Director's Approval: _____ Date: _____

Return your completed form to:

Shelley Tender, Interpretive Services Mgr.
Medina County Park District
6364 Deerview Lane
Medina, OH 44256

Fax: 330.239.6424

E-mail: stender@medinaco.org