

**MINUTES OF THE
BOARD OF COMMISSIONERS
OF
MEDINA COUNTY PARK DISTRICT**

December 5, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:30 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, OH 44256.

B. Roll Call

1. Roll call showed Chairman Neate, Commissioner Davis, and Commissioner de Luna present. Also in attendance were Director Eppink, Capital Projects Coordinator James, Operations Manager Perry, Communications Coordinator Gladden, Legal Counsel Holland, Business Manager Chaney, Guests Alan Robbins of Chippewa Lake and Mark Krosse and John Sandora of the Save the Lake committee.

II. APPROVAL OF MINUTES

A. November 14, 2018

1. Commissioner Davis offered a motion approving the minutes of the November 14, 2018 meeting as presented. Commissioner de Luna seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. Guest John Sandora of the Save the Lake committee complimented Director Eppink on comments to the guests at the recent watercraft rules meeting at Buffalo Creek. He said he heard mostly favorable comments, particularly regarding the park district's interaction with the public. Mr. Sandora requested that the park district make the board minutes more readily available to the public in some fashion other than a public records request. He suggested that, perhaps, the minutes could be posted on the park district's website.

B. Guest Mark Krosse asked that the park board pass a resolution requesting that Muskingum Watershed Conservancy District (MWCD) annex the Chippewa Lake outlet (approximately one mile of channel south of the lake) into its jurisdiction. Such action would enable taxpayer assessments to be spent on improvements to the channel. Mr. Krosse provided the board with a sample resolution and noted that the village of Chippewa Lake, village of Gloria Glens, and Westfield Township trustees have all adopted this resolution.

1. Director Eppink reminded the board that Boris Slogar of MWCD stated at last month's board meeting that MWCD cannot spend monies outside its jurisdiction and currently has no interest in expanding its jurisdiction.
2. Capital Projects Coordinator James reminded the board that, historically, the lake and outlet were not included in MWCD's jurisdiction per Parker Beach's request.
3. Guest Alan Robbins stated that MWCD would need easements from property owners on either side of the channel for access. He said that MWCD's Boris Slogar and Dave Kopchak walked the channel and didn't identify any flood issues of concern.

4. Chairman Neate asked that the resolution be added to next month's meeting agenda to provide Legal Counsel Holland time to review the resolution.
- C. Guest Alan Robbins of Chippewa Lake requested that board minutes be published on the park district's website. He commented that the watercraft rules public meeting was poorly executed as there was no opportunity for the public to speak. Mr. Robbins requested that the publication of board meeting notices be improved. He noted that the village has an email process that could immediately share the notice with the entire community.
 1. Director Eppink thanked Mr. Robbins for attending the meeting. He explained that the watercraft rules meeting was an Ohio Department of Natural Resource's meeting and that the park district will conduct similar meetings differently in the future.

IV. EXECUTIVE SESSION

- A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition and employee compensation. Commissioner de Luna seconded; the motion unanimously carried.
 1. Operations Manager Perry, Communications Coordinator Gladden, Alan Robbins, John Sandora, and Mark Krosse left the meeting.
 2. Capital Projects Coordinator James and Business Manager Chaney left the meeting after the land acquisition discussion.
- B. Chairman Neate offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.
 1. Capital Projects Coordinator James, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, Mark Krosse, and John Sandora returned to the meeting.

V. FINANCIAL REPORTS

- A. Cash Balance Statement
 1. November 2018 cash balance statement was presented for the board's perusal.
- B. Cash Flow Statement
 1. The November 2018 cash flow statement was presented for the board's review.
- C. Approval of Vouchers
 1. Resolution #18-016, November 2018
 - a. Commissioner de Luna offered a motion approving Resolution #18-016, payment of the November 2018 vouchers, as presented. Chairman Neate seconded; the motion unanimously carried.
 2. Commissioner Davis asked to have a key of park site abbreviations included with the vouchers.

VI. DIRECTOR/STAFF REPORTS

- A. Director's Report
 - 1. Monthly Report
 - a. Director Eppink provided the November 2018 monthly report for the board's perusal.
- B. Departmental Activities
 - 1. Director Eppink provided the November 2018 Departmental Activity Report for the board's review.
 - 2. Director Eppink provided a slide show he entitled "Project Show & Tell" that featured pictures of new park entry signs, new restrooms, the Chippewa Lake bioreactors, staff field trips, and more. He offered kudos to Receptionist Poindexter and Ranger Kellar for assistance provided to a boater recently stranded on Chippewa Lake.

VII. OLD BUSINESS

- A. Updated 2019 Budget
 - 1. Director Eppink shared details of two adjustments made to the park district's 2019 Budget.
 - 2. Commissioner Davis offered a motion approving the 2019 Budget as presented and authorizing the director to make any adjustments necessary after the final cash carryover figures are available and to file the final budget with the county auditor. Commissioner de Luna seconded; the motion unanimously carried.
 - 3. Any adjustments made to the budget will be ratified by the board at its regular meeting in January 2019.
- B. Updated Watercraft Rules
 - 1. Chairman Neate offered a motion ratifying the director's adjustments to the watercraft rules with the addition of a rule permitting sailboard or kite boards and elimination of the rule prohibiting access to a mooring structure deemed a "hazard." Commissioner de Luna seconded; the motion unanimously carried.

VIII. NEW BUSINESS

- A. Employee Basic Life Insurance
 - 1. Chairman Neate offered a motion ratifying the director's request to the county administrator to increase basic life insurance coverage as provided for most county employees to \$25,000 at no additional cost to the county or the park district. Commissioner de Luna seconded; the motion unanimously carried.
- B. 2019 Board Meeting Dates, Locations
 - 1. Commissioner Davis offered a motion approving the 2019 board meeting dates and locations as presented. Commissioner de Luna seconded; the motion unanimously carried.
 - 2. Director Eppink will have the meeting schedule in its entirety posted on the website.
 - a. Chairman Neate suggested that a discussion be added to the January agenda regarding the publishing of board minutes on the website.

C. Director Eppink reported that Legal Counsel Holland was nominated for Leadership Medina County's *Excellence in Public Service Leadership* award.

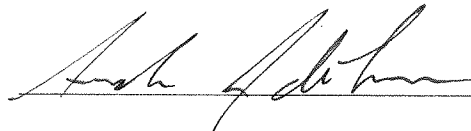
IX. COMMISSIONERS' COMMENTS


A. No comments were made.


X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 10:15 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.







BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT



NATHAN D. EPPINK, DIRECTOR

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