

**MINUTES OF THE
BOARD OF COMMISSIONERS
OF
MEDINA COUNTY PARK DISTRICT**

February 16, 2022

I. CALL TO ORDER

A. Chairwoman Davis called the meeting to order at 8:37 a.m. at park headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairwoman Davis, Commissioner de Luna, and Commissioner Neate present. Also in attendance were Director Eppink, Planning & Operations Manager Smith, Natural Resource Manager Spetz, Legal Counsel Holland, and Business Manager Chaney.

II. APPROVAL OF MINUTES

A. January 27, 2022

1. Commissioner de Luna offered a motion approving the minutes of the January 27, 2022 meeting as presented. Commissioner Neate seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present, and Director Eppink did not receive comments from the public via email prior to the meeting.

IV. FINANCIAL REPORTS

A. Cash Balance Statement

1. The January 2022 cash balance statement was presented for the board's perusal.

B. Cash Flow Statements

1. The revised December 2021 and January 2022 cash flow statements were presented for the board's review.

C. Approval of Vouchers

1. Chairwoman Davis offered a motion approving resolution #22-003, the revised December 2021 vouchers, and #22-004, the January 2022 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

D. Ratification of Appropriation Transfer

1. Commissioner Neate offered a motion ratifying the January 22, 2022 appropriation transfer as presented.

E. Cash Transfers

1. Resolution #22-005

- a. Chairwoman Davis offered a motion approving cash transfers from the general fund into funds 3410 and 3412 as presented. Commissioner Neate seconded; the motion unanimously carried.

V. DIRECTOR/STAFF REPORTS

A. Director's Updates

1. COVID-19 Updates

- a. Masks are currently *required* to enter park headquarters and nature centers. Director Eppink is reviewing guidance from the health department and will, most likely, make masks *recommended* soon.

2. Bridle Trails

- a. A few park staff members met with representatives of the Ohio Horseman's Council to visit a park-owned property to assess suitability for additional, longer bridle trails within the district. The visited site has potential for this purpose.

3. Job Postings

- a. Interviews have been conducted for the development coordinator position, and we hope to make a formal offer this week. Interviews for a police officer will be conducted next week. Planning & Operations Manager Smith is reviewing applications for the new trail steward position.

B. Monthly Report

1. January 2022

- a. Director Eppink provided the January monthly report for the board's perusal.

C. Departmental Activities

1. January 2022

- a. Director Eppink provided the January departmental activity report for the board's review.

1. Planning & Operations Manager Smith reported that the Plum Creek

Greenway project is under contract with Jagger Construction, as approved by the board last month. Jagger is expected to begin the project February 28 with a completion goal of Memorial Day.

2. Planning & Operations Manager Smith reported that three design-build proposals were received for the Litchfield Wetlands project. Interviews will be conducted next week, and a recommendation for board approval will be presented at the March meeting.

VI. OLD BUSINESS

- A. No Old Business was presented for discussion.

VII. NEW BUSINESS

- A. No New Business was presented for discussion.

VIII. EXECUTIVE SESSION

- A. Chairwoman Davis offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner de Luna seconded; the motion unanimously carried.

- B. Following discussion, Chairwoman Davis offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

- C. As a result of executive session discussions, the following motions were made.
1. Chairwoman Davis offered a motion authorizing the director to enter into an agreement with Medina County District Library for a recreational trail license pending legal counsel review. Commissioner Neate seconded; the motion carried. Commissioner de Luna abstained from the vote.
 2. Commissioner Neate offered a motion ratifying the agreement to purchase approximately 67 acres of land in Lodi for \$276,000 from fund 3403-7800-50790. Closing costs will be shared, and the purchase is expected to be finalized by May 20, 2022. Chairwoman Davis seconded; the motion carried. Commissioner de Luna abstained from the vote.

IX. COMMISSIONERS' COMMENTS

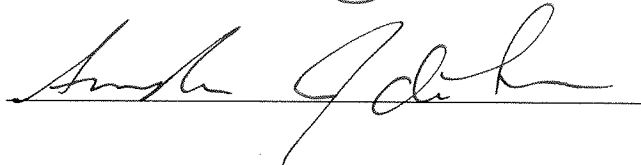
- A. No commissioners' comments were offered.

X. ADJOURNMENT

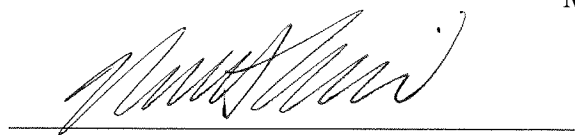
- A. There being no further business for discussion, Chairwoman Davis declared the meeting adjourned at 9:37 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 50.





BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT



NATHAN D. EPPINK, DIRECTOR