



**MEDINA COUNTY PARK DISTRICT**  
 6364 Deerview Lane, Medina, OH 44256  
 330-722-9364 \* parks@medinacountyparks.com

**SPECIAL-USE PERMIT APPLICATION**  
*(All information is required. Incomplete forms will be denied.)*

Applicant/Organizer Name: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Name of Organization/Sponsor: \_\_\_\_\_

Organization Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization Phone: \_\_\_\_\_ Organization Email: \_\_\_\_\_

**EVENT INFORMATION**

Park Name and Area Requested: \_\_\_\_\_

Name of Event or Activity: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Expected Attendance: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Complete Description of Event or Activity: \_\_\_\_\_

**INSURANCE INFORMATION:**

Does your business or organization, or any on-site vendor you are utilizing (ex: tent or inflatable company), have liability insurance that covers this event? **Please submit a copy of the certificate(s) of liability insurance with this application as required.**

★ Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

***(To Be Completed By Medina County Park District)***

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Fees: \$ \_\_\_\_\_ Certificate of Liability Insurance Received: \_\_\_\_\_

Additional Services Required: \_\_\_\_\_

Restrictions or Requirements: \_\_\_\_\_

Final Approval: \_\_\_\_\_ Date: \_\_\_\_\_